



The NATO 50th Anniversary Summit

*April 23–25, 1999
Washington, DC*



MEDIA HANDBOOK

The
NATO
50th Anniversary
Summit

*April 23–25, 1999
Washington, DC*

MEDIA HANDBOOK

www.NATO.gov
Mellon Auditorium
Old Customs Building

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Welcome

On behalf of all Americans, Hillary and I extend a warm welcome to everyone gathered in Washington for the historic NATO 50th Anniversary Summit — the largest meeting of world leaders ever held in our capital.

There is much to do in the course of this summit. We will honor past accomplishments, for it was here in April 1949 that 12 nations, united by their belief in democracy's strength, joined together to form the most successful military alliance in history. We will also welcome three new allies — Poland, Hungary and the Czech Republic — whose



membership makes our Alliance stronger. But our main task is to look to the future. We should think of this historic gathering not as the last NATO summit of the 20th century, but rather as the first one of the new century.

At the summit, we will focus together on NATO's efforts to resolve the crisis in Kosovo, relieve human suffering, and ensure long-term stability in southeastern Europe. Together, our nations will continue to pursue the same goals that unite all people: peace, prosperity, and the chance to build a better world than the one NATO's founders knew.

We face fresh challenges, and to meet them, we are adapting NATO to take on new missions. While NATO's core function will remain territorial defense, we are preparing our Alliance to contend with threats that recognize no boundaries: the spread of weapons of mass destruction, ethnic violence, and regional conflict.

We also have many opportunities. Our European allies are developing their common foreign policy and increasing their defense capabilities – strengthening our Alliance. Our door to membership remains open, and we will help aspiring members become the best possible candidates. And our partnerships, which we want to deepen at this summit, are enhancing security across Europe.

The United States is proud of NATO and of the contributions we have made to this extraordinary Alliance. I hope that, 50 years from now, our children will look back on this summit as a moment when our great nations, linked by shared values and shared goals, once again came together to meet the challenges of our time and to define our friendship and our future.

WILLIAM JEFFERSON CLINTON
PRESIDENT OF THE UNITED STATES

Summit Program

Schedule at a Glance


Spouses Program


Science Program


Site Descriptions




At a Glance

Friday, April 23	Saturday, April 24	Sunday, April 25
Arrivals	NAC Plenary	EAPC Plenary
Commemorative Ceremony	NAC working lunch	EAPC working lunch
White House Dinner for NAC Heads of State	NATO SecGen Press Conference	Closing Press Conference
NAC Ministers Dinner	NATO Ukraine Commission	Begin Departures
NAC Senior Delegates Reception	EAPC White House Dinner	
	EAPC Senior Officials Reception	

Spouses Program

Saturday, April 24, 1999

12:00 - *North Atlantic Spouses Lunch*
14:00 for spouses of NAC Heads of State and/or Government,
plus the Secretary General's wife, hosted by First Lady
Hillary Rodham Clinton.
Location: The White House
Media Coverage: Closed

11:30 - *Ministerial Spouses Lunch*
13:30 for spouses of Foreign and Defense Ministers, spouses of
NATO Permanent Representatives and spouses of senior
NATO officials, hosted by Mrs. Tipper Gore.
Location: The Vice President's Residence
Media Coverage: Closed

Sunday, April 25, 1999

12:00 - *EAPC and NAC Leaders Spouses Lunch*
13:30 for spouses of EAPC and NAC Heads of State and/or
Government, and the Secretary General's spouse, hosted
by First Lady Hillary Rodham Clinton.
Location: Blair House
Media Coverage: closed

11:30 - *EAPC and NAC Ministerial Spouses Lunch*
13:30 for spouses of EAPC Foreign and Defense Ministers,
spouses of NATO permanent representatives, and
spouses of Senior NATO officials, hosted by Mrs. Janet
Langhart Cohen.
Location: John F Kennedy Center
Media Coverage: closed

Related Events

Simulation Exercise

Partnership for Peace

During the Summit, the U.S. Atlantic Command will sponsor a demonstration of a distributed simulation training exercise that will demonstrate how participants from different nations can engage in a training exercise without having to travel. Military units will participate from Washington DC, The Netherlands, Sweden, and Hungary, using the same peacekeeping scenario and receiving a common distributed simulation of exercise events. The demonstration is located on the second floor of the Old Custom Building.

NATO Science Exhibit

The Amphitheatre, ITC

Saturday, April 24

10:00-10:30

Welcome and Introduction

Dr. Neal F. Lane, Science Advisor to the President of the United States

Overview of the NATO Science Program

Mr. Yves Sillard, Assistant Secretary General for Scientific and Environmental Affairs, NATO International Staff.

Cooperative Science & Technology in NATO Science

Dr. William F. Brinkman, US Member NATO Science Committee

Computer Networking Initiative in Partner Countries

Prof. David G. Macneil, Chairman of the NATO Science Program Computer Networking Panel

Science for Peace: Enhancing Industry and the Environment in the Partner Countries

Dr. Keith L. Gardner, Deputy Assistant Secretary for Science and Environmental Affairs, NATO International Staff

Roundtable Questions and Answer Session

Site Descriptions

NATO 50th Anniversary Summit

ANDREW MELLON AUDITORIUM

Constitution Ave., N.W.

Site of NATO 50th Anniversary Commemorative Events and Summit Meetings

One of America's finest classical buildings, the Andrew Mellon Auditorium was originally named the Departmental Auditorium, but was later renamed for former Secretary of the Treasury and Ambassador to Great Britain, Andrew Mellon. He was instrumental in inspiring and demonstrating support for the Federal Triangle building project.

Arthur Brown, Jr., an Ecole des Beaux-Arts architect from San Francisco, designed the auditorium and work was completed in 1935. Unique in its construction, the walls and massive columns are faced with a synthetic material composed of crushed oysters for acoustical purposes. It was listed on the National Register of Historic places of the Pennsylvania Avenue Historic District on October 5, 1966.

Before the 1949 NATO treaty signing, the drawing of Selective Service numbers for World War II was the last prominent event to be held in the auditorium. This occurred on three different occasions. The auditorium was also the scene of secret meetings of the Military Defense Committee of the North Atlantic Defense organization during 1950. NATO leaders returned to the Auditorium to commemorate the Alliance's 10th and 20th Anniversaries.

THE WHITE HOUSE

1600 Pennsylvania Avenue

The White House is the oldest public building in the District of Columbia, and 1600 Pennsylvania Avenue is the most famous address in the United States. Here every President, except George Washington, has conducted the government of the Nation. James Hoban, an architect who was born and trained in Ireland, designed the White House based on the country houses of the British Isles. The White House itself has been altered, adapted, or enlarged to suit the needs of the residents and the demands of a growing nation and a more complicated world. Throughout all the changes, the basic structure has been honored. Following the British burning in 1814, the house was rebuilt in 1815 and 1817 within the same walls. A greatly weakened structure was completely rebuilt within its original walls in 1948-52.

The East Room normally contains little furniture and traditionally is used for large gatherings, such as dances, after-dinner entertainment, concerts, weddings, funerals, award presentations, press conferences, and bill-signing ceremonies.

The State Dining Room, which now seats as many as 140 guests, was originally much smaller and served at various times as a drawing room, office, and Cabinet Room.

The Yellow Oval Room has been used as a formal drawing room, a family sitting room and library, and even a presidential office. President Franklin Roosevelt converted it to his private study. It was here that he received news of the Japanese attack on Pearl Harbor in 1941 and held many wartime meetings with advisors and with British Prime Minister Winston Churchill. The room is now a drawing room used by the First Family for private entertaining and receiving many visitors before state luncheons or dinners.

THE STATE DEPARTMENT

2201 C Street NW

NAC Ministers Dinner, April 23

The State Department building was originally called the War Department Building. Consulting architects Gilbert S. Underwood and William Dewey Foster designed the building in 1938-1939 under the supervision of Louis A. Simon. The superstructure was finished by December 1940 and the building was ready for occupancy by July 1941. However, the Secretary of War never had his offices here; it never became the headquarters for the War Department. By the time it was complete, Congress had appropriated money for construction of the Pentagon, erected 1941-1943, and the Secretary of War deferred moving until the larger building was finished. The building was taken over by the Department of State, and in 1951 the name on the building was officially changed.

The Benjamin Franklin State Dining Room The largest room in the suite of diplomatic reception rooms, this state dining room (100 ft x 47 ft.) has been redesigned in the classical manner by architect John Blatteau of Philadelphia. The architectural renovation of the Benjamin Franklin Room, completed in 1985, was made possible by private donations. The ceiling has been raised from a height of 17 feet to 21 feet. The design of the eight Adams-style cut-glass chandeliers made for the Franklin Room was inspired by the chandelier, circa 1770, which hangs in the adjoining Thomas Jefferson Room.

U.S. CUSTOMS BUILDING

14th Street and Constitution Ave

Delegation Offices

The U.S. Customs Building was designed by Arthur Brown, Jr. of San Francisco and was finished in 1934. The Customs building is the western building of Brown's three building group (Customs, ICC and the Mellon Auditorium). The Federal Triangle project was the largest building program ever undertaken by the government; it was the first federally funded urban redevelopment project of this scope and as such, provided a model for city planning in the 1930's through 1950's. The new buildings were designed to reflect the "dignity and power of the nation."

THE RONALD REAGAN BUILDING AND INTERNATIONAL TRADE CENTER

1300 Pennsylvania Ave., NW

Site of the International Media Center and Working Lunches

This landmark building fulfills a dream of President Kennedy, nearly 40 years ago, to revitalize the "Avenue of the Presidents." It represents a unique collaboration between private enterprise and federal government agencies. At 3.1 million square feet, it is the second largest federal building, second to the Pentagon. The building's actual height is 10 stories above ground and five below.

ARIEL RIOS BUILDING

1200 Pennsylvania Ave., NW

Working lunches

Originally the New Post Office Building, it was renamed in 1985 to honor Bureau of Alcohol, Tobacco and Firearms special agent Ariel Rios, who was killed in the line of duty as he was working undercover on an illicit narcotics and firearms investigation. The building now stands as a reminder of the dedication and sacrifice of the men and women in federal law enforcement. Today the Department of Energy occupies most of the building along with the Internal Revenue Service and the Bureau of Alcohol, Tobacco and Firearms. In the 1960's the Post Office Department became a quasi-independent agency and left the building.

THE WOODROW WILSON CENTER FOR INTERNATIONAL SCHOLARS

1200 Pennsylvania Ave., NW

Working lunches

The Woodrow Wilson Center was established by legislation in the 1968 to symbolize and strengthen the "fruitful relation between the world of learning and the world of learning and the world of public affairs." Created within the Smithsonian Institution, the Center has an independent Board of Trustees and administration. At the heart of the Woodrow Wilson Center enterprise are the Fellows, who are selected through an annual international competition. The Center annually hosts about one hundred senior scholars, government officials, writers, and others from around the world as resident scholars.

THE NATIONAL BUILDING MUSEUM

5th and G Streets, NW

Washington DC Salutes NATO, hosted by Mayor Anthony Williams, April 24

Created by an Act of Congress, the National Building Museum is America's premiere cultural institution dedicated to exploring and celebrating architecture, design, engineering, construction and urban planning. The Museum occupies one of Washington's most spectacular structures, designed in 1881 by civil engineer and U.S. Army General Montgomery C. Meigs and completed in 1887.

THE AIR AND SPACE MUSEUM

7th Street and Independence Ave., NW

Reception for Senior Delegation Members, April 23

The Smithsonian Institution's National Air and Space Museum (NASM) maintains the largest collection of historic air and spacecraft in the world. It is also a vital center for research into the history, science, and technology of aviation and space flight. Located on the National Mall in Washington, D.C., the Museum has hundreds of artifacts on display including the original Wright 1903 Flyer, the "Spirit of St. Louis," Apollo 11 command module, and a Lunar rock sample that visitors can touch. The museum continues to develop new exhibits to examine the impact of air and space technology on science and society.

Media Information

International Media Center



Location
Hours
Security
Pools
Credentials
Communications
Interpretation

International Media Center Description



Press Filing Center
Broadcast Center
Radio Studios and Production Center
Press Briefing Rooms and Theater
NATO Press and Media Services Offices
USIA Information Desk
NATO Photo Office
USIA Information and Reference Desk
Fax/Copy Center

General Information



Food
Smoking
Banking and Post Office
Medical Services

Web Resources



NATO TV



International Media Center

The IMC will house all media and media related personnel for the duration of the NATO 50th Anniversary Summit.

It is located in the Ronald Reagan Building and International Trade Center (ITC) at 1300 Pennsylvania Ave. NW.

Access to the Media Center is through the 14th Street entrance, located between Pennsylvania and Constitution Avenues.

Media Center Hours

The Media Center is open beginning Thursday, April 22 and will remain open 24 hours a day until Sunday, April 25 at midnight, (24:00 hours.) Some services, including the Copy Center, Photo and Internet Office, will have limited hours of operation, closing generally between 23:00 and 07:00 AM.

SECURITY

Because of security requirements, all media personnel should be aware of the following:

- *Access:* the only access to the Media Center will be through the 14th Street entrance between Pennsylvania and Constitution Avenues.
- *Procedures:* all media personnel will be required to walk through metal detectors and have their belongings searched upon entering the Media Center. Security personnel at the Media Center will examine and may test equipment and personal effects carried onto the site. To accelerate this process, please keep the amount of personal effects brought into the Media Center to a minimum.
- *Road Closures:* beginning about 8 p.m. Thursday, April 22, streets surrounding the core area will be closed until after midnight on Sunday, April 25.
- *Credentials:* NATO-issued credentials must be worn at all times.
- *Personal Items:* Please guard your belongings. The U.S. government accepts no liability for items lost or stolen in the International Media Center or at any event locations.

Parking

There will be no parking in the ITC or on the surrounding streets during the Summit. Parking facilities, however, are available throughout the downtown area. The Metro Center Metro train stop is three blocks from the IMC.

Credential Pick-Up & Security

Beginning 09:00 AM, April 19, journalists may collect their credentials at the United States Information Agency credentials desk at the 14th Street entrance of the International Trade Center (ITC). When security measures go into effect at the International Media Center beginning Friday morning, April 23, credentials can be claimed at the Foreign Press Center. That office is located within walking distance at the National Press Center, 529 14th Street, N.W., Suite 829.

Pools

Look to NATO TV monitors in the International Media Center for the most current information about pools.

All NATO events will require coverage by press pools.

NATO Media and Press Services Office will choose the composition of the pools and distribute press pool passes at a location to be decided.

A schedule with pool information and preset times will be released in advance.

Communications

Placing Calls from the International Media Center

Local calls placed from phones inside the Press Filing Center and the Broadcast Center will be free for use to accredited journalists. It is not necessary to dial an outside line to make a local call.

Long-distance calls will require the use of a phone card, which can be purchased from vendors in the ITC. Phonebooks will be available in both the Press Filing Center and the Broadcast Center. Directory Services (411) will not be available.

Local Calls

Local area codes include 202 (Washington, DC), 301 (Maryland) and 703 (Northern Virginia). To place a call to another number in Washington, dial the seven-digit number. Local calls to Maryland or Northern Virginia require you to dial the three-digit area code plus the seven-digit telephone number (example: 703 555-1111).

Toll-Free Calls

Toll-free calls can be placed by dialing one (1) plus the ten digit number (example: 1 800 555-1111).

Long Distance and International Calls

For long distance and international calls, you must have a phone card with a toll-free access number. To place a call, dial the toll-free access code for your phone card and follow the prompts. If you do not have a phone card, you may purchase one from a variety of vendors in the ITC.

Placing Calls from outside the ITC

Public payphones are available throughout the Metropolitan area. Instructions for use are conveniently printed on the front of the phones. Local hotels offer a variety of telephone services; consult your hotel for more information.

Interpretation

Translation will be available in the official NATO languages, French and English. Headsets for translation will be available for media in designated briefing rooms. NATO TV will carry three channels of audio French, English and original sound. Interpretation in the Press Briefing Rooms will be decided by the country delegation using the room.

International Media Center Description

The Media Center houses all media related personnel for the duration of the 1999 NATO Summit. The Media Center is configured as follows:

Press Filing Center

Location and Hours

The Press Filing Center (PFC) is located in the South Mezzanine of the International Trade Center (ITC). It opens at 09:00 am Thursday, April 22 and will remain open 24 hours a day until 24:00 (midnight) on April 25.

Workspace

800 workspaces will be available on a first come, first serve basis. Each space will be equipped with a five-amp power supply plug, a direct telephone line, and an outlet fitted with an RJ 11 plug for laptop personal computer hook up. Local calls from these phones will be free; long distance calls will require the use of a phone card. Phone cards can be purchased from a vendor located in the ITC.

Broadcast Center

Location

Broadcast media workspace is provided in the Atrium Hall and in the Atrium Ballroom on the Concourse level of the International Trade Center. The NATO TV master control room and matrix distribution center will be adjacent to the Atrium Hall broadcast work space.

Opening Hours

The Broadcast Center opens at 09:00 AM on Thursday, April 22 and will remain open 24 hours a day until 24:00 (midnight) on April 25.

Workspace

Broadcast work space will be in units 3m x 3m (10ft x 10 ft) square. Each work space will be supplied with a 1m x 2.4m (3ft x 8ft) table, two chairs and one 20 amp/120 volt electrical quad box.

All NATO TV pool audio and video will be distributed to broadcasters. A cable installation and a television with NATO TV and off-air programming will be supplied to each work space.

NATO TV Services Desk

Contact the Services desk to make reservations for TV stand-up positions, TV interview studios and production services.
Telephone: 202-354-1715

Radio Studios and Production Center

A radio recording and production center will be located in the Atrium Hall and in the Northwestern wing of the Press Filing Center on the Mezzanine level. Audio Mult boxes, ISDN lines and audio cassette duplication are available through the Audio Production Desk in the Atrium Green Room.
Telephone: 202-354-1735

Three sound-proofed radio studios, located in the Atrium Hall Green Room, will be equipped with ISDN lines and telephone circuits. They can be reserved through the NATO TV Services Desk
Telephone: 202-354-1715

Editing and transmission space is available in the Atrium Hall coat room.

Audio tapes of covered events will be available in the Photo Office in the Atrium Hall coat room, at the USIA Press Center Information desk, and the NATO Photo distribution desk.

Press Briefing Rooms and Press Briefing Theater

Eight briefing rooms and a briefing theater are available in the International Media Center. These rooms will be available to EAPC and NAC nations to hold briefing for members of the media at the discretion of the delegations.

NATO Press and Media Service Offices

The Continental Suite houses NATO's Press and Media Services Offices. The Continental Suite is located on the Concourse level, across from the Amphitheater.

USIA Media Center Information Desk

Located outside of the Press Filing Center on the Mezzanine Level, the Information Desk will be staffed throughout the Summit.

NATO Photo Office

NATO photographers will be part of many pools. Official photos of the summit will be available through the NATO Photo Office located in the Continental coat room on the Concourse level. Photos will be available to credentialed journalists in a variety of formats: color prints, black and white prints, digital photos and scanned filmed images. Contact sheets will be posted outside the office as soon as they are processed. Selected photos will also be posted to the official NATO web site.

USIA Information and Reference Desk

The USIA provided Information and Reference Desk will assist in providing reference support to any journalist accredited to the summit. The Information Specialist will have access to all major online databases including Lexis/Nexis, Dow Jones, LegiSlate, and Dialog as well as Internet access. Specialists will be able to provide background materials, statistical and biographical information, full-text newspapers stories and transcripts of speeches, press conferences and documents.

Copy/ Fax Center

There will be a copy center to copy transcripts of major addresses by the delegation leaders. The center will also make limited copies of material for credentialed journalists.

International Media Center

General Information

Food

Light snacks and refreshments provided by the NATO Summit Host Committee will be available to credentialed media free of charge in the International Media Center. The food court, within the International Media center will be open for cash purchases.

Smoking

The International Media Center maintains a smoke free environment. Smoking is permitted only in the designated smoking area on the Concourse level.

Banking and Post

There are several ATMs (automatic teller machines) available in the International Trade Center, including on the Concourse level outside the Food Court.

The nearest post office will be located on the Concourse Level in America's Showcase in the ITC. Overseas mail, postcards, stamps, and souvenirs will be available.

Medical Unit

The nursing staff of the ITC Medical Unit on the south side of the Ground Floor will provide immediate and emergency medical assistance during the summit.

Web Resources

NATO 50th Anniversary

Key Internet Sites

The NATO Integrated Data Services (NIDS) and United States Information Agency will create (USIA), distribute and maintain separate but integrated NATO 50th Anniversary Web Home pages. The pages include advisories, press releases, communiqués, leader=s speeches, schedules, official photographs and other significant information.

www.NATO50.gov

Official Host Country Summit Site
United States Information Agency

This web address will have live video streaming of NATO TV 50th anniversary coverage during the summit, as well as video-on-demand of key speeches and events posted on the internet for month after the summit.

www.NATO.int/nato@50/nato50.htm

NATO Official 50th Anniversary Summit Site

www.NATO50th.org

NATO Summit Host Committee Site

The NATO 50th Anniversary Summit Host Committee is a nonprofit, charitable organization. It was created to support the U.S. Government in planning and executing the NATO 50th Anniversary Summit, including the organization and hosting of special events related to the Summit.

NATO TV

NATO TV has been established to provide coverage of the public events at the Washington Summit and has been endorsed by the 19 nations of NATO and the NATO 50th Anniversary Summit Host Committee.

NATO TV will:

- Offer coverage of all official summit events to supplement standard news coverage, up.
- Make available its material, including live feeds, for unlimited, rights-free usage by accredited news organizations.
- Distribute its signal at the International Media Center, to summit venues and via satellite to North America, Western Europe, East and Central Europe and Asia.
- Provide live feeds in NTSC, and record in PAL, NTSC and Digital Betacam.
- Show editorial neutrality in both content and shot selection, providing broad coverage of all Heads of State.
- Provide host television operation with coverage of all summit media events with up to 12 cameras and 18 hours a day coverage.

Distribution: NATO TV will be offered via a matrix routing switcher at the International Media Center. Broadcasters will have the option of receiving NATO TV mixed program as well as isolated camera feeds. Three channels of audio accompany the NATO TV mixed program.

NATO TV will be distributed throughout the International Media Center and to delegation offices via closed circuit TV feeds.

Internet: The official NATO Summit Host web site, **www.NATO50.gov** will have live video streaming of NATO TV coverage, as well as a video archive of major summit events which will be available on demand on that site for a month after the summit.

Language: Audio and translations in English and French will be available. One channel of international sound will be provided.

Coverage: The NATO TV coverage schedule and exact satellite coordinates will be provided prior to the summit.

Summit Telephone Numbers

Useful Telephone Numbers



International Media Center Numbers



Offices of the Delegations



Useful Summit Telephone Numbers

Emergency
at the Summit Site Call:

Security	202-354-1766
Medical Services	202-354-1777
Fire, Rescue, Police	202-354-1755

International Media Center Numbers

<i>Troubleshooting Desk</i>	<i>202-354-1700</i>
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NATO Press and Media Services Offices	202-354-1700
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TV Services Desk	202-354-1715
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Audio Production Desk (Green Room Atrium Hall)	202-354-1735
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Foreign Press Center (USIA) National Press Club Building Suite 898 14th and F Street NW	202-724-1640
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USIA Information Desk	202-354-1800
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NATO Photo Office	202-354-1720
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Media Operations Office	202-354-1758
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NATO Summit Host Committee Office	202-326-1711
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Andrews Air Force Base/Public Affairs	301-981-4424 301-981-4511
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Press Attaché Room	202-354-1790
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Summit Numbers

U.S. NATO Summit Staff
Office of Events and Communication
1301 Constitution Ave.,NW
Washington DC 20004
Main number

202-354-0131

Deputy Director for Communications
Steve Adamske

Press Secretary
Kim Rubey

NATO Summit Office Building
1301 Constitution Ave.,NW
Washington, DC 20470

202-354-0000

United States Department of State
2201 C Street, NW
Washington, DC 20520

202-647-4000

Offices of the Delegations

North Atlantic Council Delegations

(THIRD FLOOR, U.S. Customs Building)

BELGIUM	Office: 3138, 3140 Tel: 202-354-0600 Fax: 202-354-0602
CANADA	Office: 3130, 3134, 3136 Tel: 202-354-0520 Fax: 202-354-0528
CZECH REPUBLIC	Office: 3122, 3124 Tel: 202-354-0720 Fax: 202-354- 0722
DENMARK	Office: 3106, 3110, 3112, 3114 Tel: 202-354-0640 Fax: 202-354-0641
FRANCE	Office: 3102, 3104 Tel: 202-354-0700 Fax: 202-354-0702
GERMANY	Office: 3216, 3218, 3220 Tel: 202-354-0610 Fax: 202-354-0612
GREECE	Office: 3109, 3111, 3212, 3214 Tel: 202-354-0590 Fax: 202-354-0592
HUNGARY	Office: 3113, 3115, 3117, 3121 Tel: 202-354-0620 Fax: 202-354-0622
ICELAND	3131, 3133 Tel: 202-354-0710 Fax: 202-354-0712
ITALY	Office: 3135, 3137, 3139 Tel: 202-354-0730 Fax: 202-354-0731

LUXEMBOURG	Office: 3413, 3415 Tel: 202-354-0670 Fax: 202-354-0672
NETHERLANDS	Office: 3417, 3419, 3421 Tel: 202-354-0510 Fax: 202-354-0512
NORWAY	Office: 3339, 3351D Tel: 202-354 0690 Fax: 202-354-0692
POLAND	Office: 3351, 3428 Tel: 202-354-0540 Fax: 202-354-0542
PORTUGAL	Office: 3424, 3426 Tel: 202-354-0660 Fax: 202-354-0662
SPAIN	Office: 3416, 3418, 3420 Tel: 202-354-0680 Fax: 202-354-0682
TURKEY	Office: 3412, 3414 Tel: 202-354-0500 Fax: 202-354-0502
UNITED KINGDOM	Office: 3142, 3404, 3408, Tel: 202-354-0550 Fax: 202-354-0557
UNITED STATES NATO Summit Coordinator	Offices: First Floor Tel: 202-354-0430

EAPC Partner Delegations
(SECOND FLOOR, U.S. Customs Building)

ALBANIA	Office: 2138 Tel: 202-354-0960 Fax: 202-354-0962
ARMENIA	Office: 2144 Tel: 202-354-0820 Fax: 202-354-0822
AUSTRIA	Office: 2146, 2148 Tel: 202-354-0990 Fax: 202-354-0992
AZERBAIJAN	Office: 2402 Tel: 202-354-0770 Fax: 202-354-0772
BELARUS	Office: 2404 Tel: 202-354-0870 Fax: 202-354-0872
BULGARIA	Office: 2406 Tel: 202-354-0910 Fax: 202-354-0912
ESTONIA	Office: 2408 Tel: 202-354-0940 Fax: 202-354-0942
FINLAND	Office: 2410 Tel: 202-354-0830 Fax: 202-354-0832
GEORGIA	Office: 2412 Tel: 202-354-0950 Fax: 202-354-0952
KAZAKSTAN	Office: 2414 Tel: 202-354-0760 Fax: 202-354-0762
KYRGYZ REPUBLIC	Office: 2416 Tel: 202-354-0780 Fax: 202-354-0782

LATVIA	Office: 2418 Tel: 202-354-0890 Fax: 202-354-0892
LITHUANIA	Office: 2422, 2424 Tel: 202-354-0970 Fax: 202-354-0972
MOLDOVA	Office: 2135 Tel: 202-354-0850 Fax: 202-354-0852
ROMANIA	Office: 2137 Tel: 202-354-0800 Fax: 202-354 0802
RUSSIA	Office: 2139 Tel: 202-354-0880 Fax: 202-354-0882
SLOVAC REPUBLIC	Office: 2409 Tel: 202-354-0790 Fax: 202-354-0792
SLOVENIA	Office: 2411 Tel: 202-354-0860 Fax: 202-354-0862
SWEDEN	Office: 2413 Tel: 202-354-0920 Fax: 202-354-0922
SWITZERLAND	Office: 2415 Tel: 202-354-0980 Fax: 202-354-0982
TAJIKISTAN	Office: 2417 Tel: 202-354-0810 Fax: 202-354-0812
*THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA	Office: 2338 Tel: 202-354-0900 Fax: 202-354-0902

TURKMENISTAN	Office: 2340 Tel: 202-354-0750 Fax: 202-354-0752
UKRAINE	Office: 2336 Tel: 202-354-0840 Fax: 202-354-0842
UZBEKISTAN	Office: 2334 Tel: 202-354-0930 Fax: 202-354-0932
WESTERN EUROPEAN UNION	Office: 4112, 4114 Tel: 202-354-0450 Fax: 202-354-0452

** Turkey recognizes the Republic of Macedonia with its constitutional name.*

Practical Information

Embassies



Hotels



Transportation



Metro

Taxis

Rental Car s

Airport Limousine Services

Airports

Airlines



City of Washington, D.C.



Embassies

Embassies in Washington are generally open business hours
Monday-Friday, closed on weekends.

North Atlantic Council States

BELGIUM

3330 Garfield Street, NW 20008

Tel: 202-333-6900

Fax: 202-333-3079

CANADA

501 Pennsylvania Avenue, NW 20001

Tel: 202-682-1740

Fax: 202-682-7726

CZECH REPUBLIC

3900 Spring of Freedom Street, NW 20008

Tel: 202-274-9100

Fax: 202-966-8540

DENMARK

3200 Whitehaven Street, NW 20008

Tel: 202-234-4300

Fax: 202-328-1470

FRANCE

4101 Reservoir Road, NW 20007

Tel: 202-944-6000

Fax: 202-944-6166

GERMANY

4645 Reservoir Road, NW 20007

Tel: 202-298-8141

Fax: 202-298-4249

GREECE

2221 Massachusetts Avenue, NW 20008

Tel: 202-939-5800

Fax: 202-939-5824

HUNGARY

3910 Shoemaker Street, NW 20008

Tel: 202-362-6730

Fax: 202-966-8135

ICELAND

1156 15th Street, NW Suite 1200, 20005

Tel: 202-265-6653

Fax: 202-265-6656

ITALY

1601 Fuller Street, NW 20009

Tel: 202-328-5500

Fax: 202- 328-5593

LUXEMBOURG

2200 Massachusetts Avenue, NW 20008

Tel: 202-265-4171

Fax: 202-328-8270

NETHERLANDS

4200 Linnean Avenue, NW 20008

Tel: 202-244-5300

Fax: 202-362-3430

NORWAY

2720 34th Street, NW 20008

Tel: 202-333-6000

Fax: 202-337-0870

POLAND

2640 16th Street, NW 20009

Tel: 202-234-3800

Fax: 202-328-6271

PORTUGAL

2125 Kalorama Road, NW 20008

Tel: 202-328-8610

Fax: 202-462-3726

SPAIN

2375 Pennsylvania Avenue, NW 20037

Tel: 202-452-0100

Fax: 202-833-5670

TURKEY

1714 Massachusetts Avenue 20036

Tel: 202-659-8200

Fax: 202-659-0744

UNITED KINGDOM
3100 Massachusetts Avenue 20008
Tel: 202-588-6500
Fax: 202-588-7870

Euro-Atlantic Partnership Council States

ALBANIA
2100 S. Street, NW 20008
Tel: 202-223-4942
Fax: 202-628-7342

ARMENIA
2225 R Street, NW 20008
Tel: 202-319-1976
Fax: 202-319-2982

AUSTRIA
3524 International Court, NW 20008
Tel: 202-895-6700
Fax: 202-895-6750

AZERBAIJAN
(Temporary) 927 15th Street, NW, Suite 700, 20005
Tel: 202-842-0001
Fax: 202-842-0004

BELARUS
1619 New Hampshire Avenue, NW 20009
Tel: 202-986-1606
Fax: 202-986-1805

BULGARIA
1621 22nd Street, NW 20008
Tel: 202-387-7969
Fax: 202-234-7973

ESTONIA
2131 Massachusetts Avenue, NW 20008
Tel: 202-588-0101
Fax: 202-588-0108

FEDERAL YUGOSLAV REPUBLIC OF MACEDONIA *
3050 K. Street, NW, Suite 210, 20007
Tel: 202-337-3063
Fax: 202-337-3093

FINLAND

3301 Massachusetts Avenue, NW 20008

Tel: 202-298-5800

Fax: 202-298-6030

GEORGIA

1511 K Street, NW, Suite 424, 20005

Tel: 202-393-5959

Fax: 202-393-4537

KAZAKSTAN

1401 16th Street, NW 20036

Tel: 202-232-5488

Fax: 202-232-5845

KYRGYZSTAN

1732 Wisconsin Avenue 20007

Tel: 202-338-5141

Fax: 202-338-5139

LATVIA

4325 17th Street, NW 20011

Tel: 202-726-8213

Fax: 202-726-6785

LITHUANIA

2622 16th Street, NW 20009

Tel: 202-234-5860

Fax: 202-328-0466

MOLDOVA

2101 S Street, NW 20008

Tel: 202-667-1130

Fax: 202-667-1204

ROMANIA

1607 23rd Street, NW 20008

Tel: 202-332-4846

Fax: 202-232-4748

RUSSIA

2650 Wisconsin Avenue, NW 20007

Tel: 202-298-5700

Fax: 202-298-5735

SLOVAK REPUBLIC
2201 Wisconsin Avenue, NW 20007
Tel: 202-965-5161
Fax: 202-965-5166

SLOVENIA
1525 New Hampshire Avenue 20036
Tel: 202-667-5363
Fax: 202-667-4563

SWEDEN
1501 M. Street, NW 20005
Tel: 202-467-2600
Fax: 202-467-2699

SWITZERLAND
2900 Cathedral Avenue, NW 20008
Tel: 202-745-7900
Fax: 202-387-2564

TURKMENISTAN
2207 Massachusetts Avenue, NW 20036
Tel: 202-588-1500
Fax: 202-588-0697

UKRAINE
3350 M Street, NW 20007
Tel: 202-333-0606
Fax: 202-293-6804

UZBEKISTAN
1746 Massachusetts Avenue, NW 20036
Tel: 202-887-5300
Fax: 202-293-6804

** Turkey recognizes the Republic of Macedonia with its constitutional name.*

Hotels

Main numbers to some area hotels. For a complete listing of hotels please consult the Washington Metropolitan area phone book

The Carlton
923 16th St, NW
Tel: 202-638-2626

Embassy Suites
1250 22nd Street, NW
Tel: 202-857-3388

Four Seasons
2800 Pennsylvania Avenue, NW
Tel: 202-342-0444

Grand Hyatt Washington
1000th H Street, NW
Tel: 202-582-1234

Hay Adams Hotel
One Lafayette Square,
16th and H Streets, NW
Tel: 202-638-6600

Embassy Row Hilton
2015 Massachusetts AV, NW
Tel: 202-265-1600

Hotel Sofitel
1914 Connecticut AV, NW
Tel: 202-797-2000

Hotel Washington
Pennsylvania Avenue at 15th Street
Tel: 202-638-5900

Jefferson
1200 16th Street, NW
Tel: 202-347-2200

JW Marriott Hotel
1881 Pennsylvania Avenue, NW
Tel: 202-393-2000

Latham Hotel
3000 M Street, NW
Tel: 202-726-5000

Madison
15th and M Street, NW
Tel: 202-862-1600

Marriott Wardman Park
2660 Woodley Road, NW
Tel: 202-328-2000

Mayflower
1127 Connecticut Avenue
Tel: 202-347-3000

Monarch Hotel
2401 M. Street, NW
Tel: 202-429-2400

Omni Shoreham
2500 Calvert Street, NW
Tel: 202-234-0700

Radison Barcelo
2121 P Street, NW
Tel: 202-293-3100

The Watergate Swisshotel
2650 Virginia Avenue, NW
Tel: 202-298-4492

Westin Fairfax
2100 Massachusetts Avenue, NW
Tel: 202-835-2117

Westin Grand
2350 m. Street, NW
Tel: 202-429-0100

Willard Inter continental
1401 Pennsylvania Avenue, NW
Tel: 202-628-9100

Wyndham Washington
1400 M. Street NW
Tel: 202-429-1700

Transportation

All event sites are within walking distance of one another and accessible by METRO. The nearest Metro stop is Metro Center.

For Media there will be transportation for pool coverage only at the Summit events. Otherwise there will be no transportation provided for the media to the Summit events.

METRO

Metrorail and Metrobus provide the safest, cleanest and most efficient way of getting around the city.

The Metro operates every 6-8 minutes during peak hours (05:30-09:30 hours and 15:00 to 20:00 hours) and every 10-12 minutes during non-peak hours.

Monday - Friday	05:30-24:00 hours
Saturday and Sunday	08:00-24:00 hours

The cost of the Metro varies based on time of day and travel distance. To obtain further scheduling or routing information, please call 202-637-7000. For a copy of the Metro Rail System map, see the Metro page in the Map Index.

TAXI

Washington, DC, has over 78 cab companies, some of which provide service on a 24-hour basis. The cost of the cab fare is based on the number of passengers and the number of zones transited. To determine the cab fare and rules and regulations of taxicab zones and interstate rates, please see the zones and rates in the Map Index.

Note: There are no meters in the cabs. If there is some question or uncertainty regarding the cost of the cab fare, please ask the driver what the trip will cost.

RENTAL CARS

There are numerous rental car companies in the area that provides vehicles in the compact through luxury sedan categories. The cost of the vehicles vary based on numerous factors such as vehicle type, insurance selected, taxes, mileage criteria, special discounts and other selected option/requirements. As a general estimate to assist with planning, vehicle prices range from \$50 a day in the compact vehicle category to over \$105 per day in the luxury sedan category. For a complete listing of rental car companies or other limousine service providers please consult the Washington Metropolitan area telephone book.

RENTAL CAR COMPANIES PHONE NUMBERS

Alamo	(800) 327-9633
Avis	(800) 331-1212
Budget	(800) 527-0700
Dollar	(800) 800-4000
Enterprise	(800) 325-8007
Hertz	(800) 654-3131
National Car Rental	(800) 227-7368
Sears	(800) 527-0770
Thrifty Car Rental	(800) 367-2277

AIRPORT LIMOUSINE SERVICE PHONE NUMBERS

B/W International	(800) 776-0323
Airport Shuttle	(410) 519-0000
Executive Limousines	(800) 258-3826
Super Shuttle	(410) 859-1100
BWI Taxi Service	
Reagan National & Dulles International	(703) 685-1400
Washington Flyer	(800) 258-3826
SuperShuttle	

**AIRPORT RESERVATIONS
AND INFORMATION****PHONE NUMBERS**

Metropolitan Washington Airport Authority	(703) 417-8600
Ronald Reagan Washington National Airport	(703) 417-8000
Washington Dulles International Airport	(703) 417-8000
Washington Dulles website	www.metwashairports.com
Baltimore-Washington International	(301) 261-1000
Baltimore-Washington Toll Free	(800) 435-9294
Baltimore-Washington TDD (hearing impaired)	(410) 859-7227
Baltimore-Washington website	www.baltwashintlairport.com

AIRLINES**PHONE NUMBERS***Domestic*

American Airlines	(800) 235-9292
American Airlines website	www.americanair.com
Continental Airlines	(800) 525-0280
Continental Airlines International	(800) 231-0856
Continental Airlines website	www.flycontinental.com
Delta Air Lines	(800) 221-1212
Delta Air Lines International	(800) 241-4141
Delta Air Lines website	www.delta-air.com
Northwest Airlines	(800) 225-2525
Northwest Airlines website	www.nwa.com
Southwest Airlines	(800) 435-9792
Southwest Airlines website	www.iflyswa.com
Trans World Airlines	(800) 221-2000
Trans World Airlines International	(800) 892-4141
Trans World Airlines website	www.twa.com
United Air Lines	(800) 241-6522
United Air Lines International	(800) 538-2929
United Air Lines website	www.ual.com
USAirways	(800) 428-4322
USAirways International	(800) 622-1015
USAirways website	www.usairways.com

International

Air Lingus	(888) 474-7424
Air Lingus website	www.aerlingus.ie
Aeroflot	(888) 340-6400
Aeroflot website	www.aeroflot.org/index.htm
Air Canada	(800) 776-3000
Air Canada website	www.aircanada.ca
Air Europa	(888) 238-7672
Air Europa website	www.easyspain.com
Air France	(800) 237-2747
Air France website	www.airfrance.fr/en
Alitalia Airlines	(800) 223-5730
Alitalia Airlines website	www.alitalia.it/english/index.htm
Austrian Airlines	(800) 843-0002
Austrian Airlines website	www.aua.com
British Airways	(800) 247-9297
British Airways website	www.british-airways.com
Canadian Airlines International	(800) 426-7000
Canadian Airlines website	www.cdair.ca
Czech Airlines	(800) 223-2365
Finnair	(800) 950-5000
Finnair website	www.finnair.fi
Iberia Air Lines	(800) 223-5500
Iberia Air Lines website	www.iberia.com
Icelandair-Flugleidir	(800) 223-5500
Icelandair website	www.icelandair.is
KLM - Royal Dutch Airlines	(800) 374-7747
KLM - Royal Dutch Airlines website	www.klm.nl
LOT Polish Airlines	(800) 223-0593
LOT Polish Airlines website	www.lot.com/index.html
Lufthansa	(800) 645-3880
Lufthansa website	www.lufthansa-usa.com
Malev Hungarian Airlines	(800) 262-5380
Malev Hungarian Airlines website	www.malev-airlines.com
Sabena-Belgian World Airlines	(800) 955-2000
Sabena-Belgian World Airlines website	www.sabena.com
SAS	(800) 221-2350
Spanair	(888) 545-5757
Swissair	(800) 221-4750
Swissair website	www.swissair.com
Virgin Atlantic Airways	(800) 862-8621
Virgin Atlantic Airways website	www.flyvirgin.com

Washington, District of Columbia

Washington, D.C., "An American Experience"

When America's capital was transferred from Philadelphia to Washington, D.C. in 1800, Washington was little more than countryside. Having survived the War of 1812 and the Civil War, the city's development was given little attention until the early 1900's. Thanks to the vision of prominent individuals dedicated to civic beauty and pride, the city flourished from a humble rural town into one of the most impressive and diverse cities of the United States.

Individuals like Charles Moore, President of the Fine Arts Commission from 1915-37, greatly influenced the face of Washington through the creation of the Federal Triangle project. Drawing upon Pierre L'Enfant's original plan for the city, Charles Moore and well-known architects like John Russell Pope transformed Washington, D.C. into a dignified representation of the American democratic process.

Today, Washington, D.C. is truly international. From antique and art galleries to ballet and theater, Washington's entertainment choices cater to a variety of tastes. The John F. Kennedy Center for the Performing Arts is a capital landmark and the hub of the city's performing arts scene, offering works by the National Symphony Orchestra, the American Film Institute, the Washington Opera, and the Washington Ballet.

Washington is also home to the world's most famous museum complex, the Smithsonian. Encompassing more than a dozen different buildings, including the National Zoo, the Smithsonian was first created through a donation of a half a million dollars by James Smithson, who desired an "establishment for the increase and diffusion of knowledge."

Aside from providing cultural enrichment through its celebrated historical and artistic institutions, Washington also extends a myriad of world class dining opportunities. An array of international cuisines is offered in a variety of settings to suit the preferences of any visitor.

The distinct character of Washington, D.C. reflects its dynamic history and the interaction of the diversity of people that have made it their home. With its grand beaux-arts buildings and museums, cultural centers, tranquil parks, and inspirational monuments, Washington, D.C. welcomes visitors from all over the world.

Statistics

Population: 606,900 (as of 1990 census)

Land Area: 61 square miles

Mayor: Anthony Williams (Democrat)

NATO 50th Anniversary Summit

Host Committee

The NATO 50th Anniversary Summit Host Committee is a nonprofit, charitable organization. It was created to support the U.S. Government in planning and executing the NATO 50th Anniversary Summit, including the organization and hosting of special events related to the Summit.

Donations and in-kind contributions have supported the creation of the International Media Center, set up for the thousands of journalists who will cover Summit events.

Maps

International Media Center



Ground Floor
Concourse Level
Mezzanine Level

Summit Conference Center Area



Summit Site Map



METRO Map



Mellon Auditorium Events



April 23
April 24–25

